



WISCONSIN WING CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
2400 Wright Street
Madison WI 53704-2572
Office: 608-242-3067 • FAX: 608-242-3068 • www.wicap.us



June 8, 2018

CALL TO SERVICE

Wing Historian

Wisconsin Wing is seeking a member to assume the duties of Wing Historian. The challenge of being in a Wing position is both an honor and a responsibility. It is a chance to make a difference in the lives of Wing members as they benefit from the support and commitment of the Wing team.

This position is ideal for a detail orientated member seeking an opportunity to excel while working independently in an area with minimal direct guidance. While the qualifications are ideal we are willing to train the right motivated member. We are looking for someone to start job training right away and will slowly assume more responsibilities as training continues.

Job Description

Prepare annual histories at all levels.

Assemble and maintain copies of CAP historical documentation, to include both written and oral histories.

Prepare historical material for orientation purposes, building esprit de corps, and to support executive decision making with lessons to be learned from past experience.

Provide assistance and advice concerning research; preparing lectures, papers and staff studies; and other activities that require historical knowledge or the use of historical materials.

Develop increased interest in, and an improved understanding of, Civil Air Patrol history.

Maintain objectivity, critical evaluation and a full appreciation of the importance of factual data in the preparation of historical narratives and reports.

****The member selected will stay assigned to their local squadron and will not transfer to Wing****

Qualifications: The ideal candidate would have

Some experience with working with historical items and a drive to expose others to our history.

Member of CAP for at least 5 years.

Completed Corporate Learning Course (CLC).

Be the grade of Captain or higher.

Application Process:

Members interested in the Wisconsin Wing Historian position are to email Maj Mark Niemi (cs.ms.wiwig@gmail.com) with a statement of interest. This statement needs to highlight what you have accomplished that will aid in your success as Wing Historian and the direction you plan on taking moving forward. *Please have your statements submitted by 22 July 2018 for consideration.*